

DEERFIELD HIGH SCHOOL NATIONAL HONOR SOCIETY
FACULTY COUNCIL RESPONSIBILITIES

Description:

- The Faculty Council consists of five voting faculty members appointed annually by the principal. The chapter adviser(s) shall be an ex officio, nonvoting, member(s) of the Faculty Council. No principal or administrator may be included on the Faculty Council.
- The term of the Faculty Council shall be one year. Members may be appointed to consecutive terms.
- The Faculty Council shall meet at least once a year to review the procedures of the chapter, select members, and to consider non-selection, dismissal, other disciplinary actions, and warning cases.
- The Faculty Council will develop and revise, when necessary, all chapter procedures for selection, disciplining, and dismissal of members, all of which must remain in compliance with national guidelines.
- The Faculty Council is expected to maintain a strong reputation of professionalism by avoiding gossip, hearsay and rumors when considering the case of a student. Faculty Council members are expected to review the data submitted to them by the candidate and the advisor(s) in the decision making process.
- The Faculty Council is to be representative of the faculty as a whole in its make-up as well as in its discussions and decision making process.
- The Faculty Council is a voluntary, non-compensated position.

Duties:

I. Selection of Members- It is the role of the Faculty Council to decide which eligible students have earned a position on the National Honor Society.

Membership Criteria: Students must be in their Sophomore, Junior or Senior years, must have a cumulative GPA of 3.5 or higher, and be evaluated on the NHS standards of Character, Leadership and Service. (See definitions attached). Students may not be denied application or selection based on previous or current code violations.

Application Materials: Students are encouraged, but not required, to complete and submit a Student Activity Sheet that outlines their activities and scholarly achievements for Faculty Council Consideration. Students will also be required to write a 30-minute monitored essay about the values of NHS.

Faculty Ratings: Each member of the high school faculty is required to rate the eligible students based on their knowledge of those student's abilities in the areas of character, service and leadership. These rating are averaged for each student and the scores are available to the Faculty Council for consideration in determining membership.

Faculty Council Vote: The Faculty Council will meet each spring to determine new membership. Prior to this meeting it is expected that all members will have reviewed the eligible student's application, essay and faculty ratings. After discussion of each student, a vote will take place by the

five Faculty Council members in which a student will be offered admission to the National Honor Society by a majority vote. *It is extremely important that the discussions, voting and make-up of the Faculty Council remain confidential to preserve its integrity.*

II. Selection of DHS Scholarship Applicant- It is the role of the Faculty Council to choose a representative from DHS to compete in the national NHS scholarship competition in December of each year.

Eligibility: Any Senior NHS member in good standing may apply for the scholarship.

Application Materials: Any Senior wishing to apply must complete the NHS online scholarship application and an essay of why they feel they would be the best candidate for DHS by the assigned deadline for Faculty Council consideration.

Faculty Council Duty: the council will review all submitted materials ahead of their scheduled meeting and choose one student they feel would best represent DHS in the national competition. A majority vote will determine the representative, and all final application materials and fees will be handled by the NHS advisor(s).

III. Membership Discipline- It is the role of the Faculty Council to comply with the rules and regulations of the NHS in determining a procedure for dismissal of NHS members, and holding dismissal hearings, when required.

Dismissal Procedure- It is the responsibility of the Faculty Council, in conjunction with the NHS advisor(s) to determine a written policy for dismissal of NHS members. This policy is to be published in a school-wide publication and NHS members are to be informed of the procedures.

Warnings- The Faculty Council will determine when a student's behavior or academic standing warrants a warning from the Faculty Council, in writing, of the infraction. Students must be given a reasonable amount of time to correct their deficiency. In the case of a flagrant violation of school rules or the law, a member does not necessarily have to be warned. Warnings may be issued for items such as, but not limited to, failure to maintain 3.5 GPA, failure to attend meetings and scheduled NHS functions, failure to maintain the high standards of character, service or leadership.

Dismissal Hearings- The Faculty Council, when applicable, will hold a dismissal hearing at the request of the NHS member being dismissed. During this hearing the student has a right to be heard and the Faculty Council the right to ask questions to clarify the situation. A majority vote by the Faculty Council will determine dismissal.

IV. Development of Bylaws- It is the role of the Faculty Council to help the NHS Chapter and its advisor(s) create and approve bylaws unique and applicable to the local chapter of NHS.

Leadership:

The student who exercises leadership:

- Is resourceful in proposing new problems, applying principles and making suggestions.
- Demonstrates leadership in promoting school activities.
- Exercises influence on peers in upholding school ideals.
- Contributes ideas that improve the civic life of the school.
- Is able to delegate responsibilities.
- Exemplifies positive attitudes.
- Inspires positive behavior in others.
- Demonstrates leadership in the classroom, at work and in school activities.
- Is thoroughly dependable in any responsibility accepted.

Service:

The student who serves:

- Willingly to upholds scholarship and maintains a loyal school attitude.
- Is in some outside activity; Girl/Boy Scouts, church groups, etc.
- Serves others, works well with them and is willing to take on difficult or inconspicuous responsibilities.
- Cheerfully and enthusiastically renders any requested service to the school.
- Represents the class or school in inter-class and inter-scholastic competition.
- Serves committee and staff work uncomplainingly.
- Courteously assists visitors, teachers and students.

Character:

The student of character:

- Takes criticism willingly and accepts recommendations graciously.
- Constantly exemplifies desirable qualities of personality.
- Upholds principles of morality and ethics
- Cooperates by complying with school regulations, concurring property, programs, office, halls, etc.
- Demonstrates the highest standards of honesty and reliability.
- Shows courtesy, concern, and respect for others.
- Observes instructions and rules, punctuality and faithfulness both inside and outside of the classroom.
- Has powers of concentration and sustained attention as shown by perseverance and application to studies.
- Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work and showing unwillingness to profit by the mistakes of others.
- Actively helps to rid the school of bad influences or environment.